One Health Day Website

CALL FOR POSTER PRESENTATIONS

The One Health Day Committee invites MSU students and graduate students to submit poster presentations for One Health Day 2024.

POSTER PRESENTATION GUIDELINES

 A. Poster Dimensions Requirements & Set-Up Procedures

1. Poster Guideline

- Topic- Research related One Health

- Poster size may be no more than 4 feet by 3 feet (i.e., length is no more than 4 feet and the width is no more than 3 feet), Oversized posters will obscure an adjacent poster and will be rejected.

- Short pitch for presentation- ~3 min

- Photography- high quality images, references/ownership of image

2. Computer display equipment, sound or projection equipment, or freestanding displays are not permitted.

3. Presenters will be assigned a specific time slot and numbered space for their poster presentation. Presenters will forfeit their opportunity to present their research if they are more than five (5) minutes late for their presentation.

4. The One Health Day staff will provide stands for the posters and pushpins for mounting posters. Staff will also be available to assist with locating an assigned poster space.

5. All posters must be set up in the time allotted *the afternoon before the One Health event*, and must remain up until the event ends. Presenters are to remain by their poster during the entire time of the assigned session time, to answer questions and be evaluated by poster judges. After the session ends, posters and materials should be promptly removed and the area cleaned up.

6. If the session ends and you think that you have not been evaluated by a judge, please let communicate with Ms. Vieyra-Hollenbeck, operational manager: 517-884-3788.

B. Deadlines

Submit your Abstract and a PDF Draft of your poster presentation before 5PM Monday, October 28, 2024. You can still make alterations to your final presentation <u>poster</u> until you print and deliver it.

Deliver your poster by November 10th, 2024 in IGH office, West Fee Hall, 909 Wilson Rd, Room B320, East Lansing, MI, 48824. Questions? <u>igh@msu.edu</u> o call us: 517 353 8992.

C. Criteria for Judging Poster Presentations

Given the number of posters, judges may only have 3 minutes or less to review, discuss, and evaluate a poster presentation. Poster presentation will be evaluated based on the following criteria:

• Quality and relevance of the abstract.

• Content and lay out of the poster: (a) The title, names of authors, and the institution(s) where the research was performed should be included at the top of the poster. (b) Poster layout should be in a logical order, including text and graphics that explain the objectives of the research and why the research is important; hypothesis/statement of the problem; methods and controls; results; conclusions and future research (if applicable); and references and acknowledgements.

• Presentation: Presenters should demonstrate a good understanding of the study and related areas and responds effectively and clearly to questions.

D. Poster Design Suggestions & Tips

1. All text material should be legible from about 4 feet away.

2. Text Font should be legible and text size should not be less than 14 points: (Example)

3. Prepare your poster in Microsoft Power point: Set your poster size before you start working on it.• Go to "Design" tab, click "Slide Size," select "Page Setup," select "Standard (4x3)" or "Custom" and enter 48 inches for width and 36 inches for height.

4. Posters should include text and graphics and use color to add emphasis and clarity.

5. Illustrations should be simple and bold, and photos should clearly show pertinent details.

6. Displayed materials should be self-explanatory and should enhance the verbal presentation and discussion.

7. Speak clearly and loud enough for observers to hear you.

8. More tips visit MSU Libraries: https://libguides.lib.msu.edu/research-posters

E. Poster Printing & Delivering

For those that would like to have the cost of printing the poster covered, please indicate in your submission form and one of the One Health Committee members will connect with you to provide instructions.

Each presenter is responsible for printing their own poster and deliver it to the One Health Committee by November 10th, 2024.

F. Tips on submitting your abstract

- Prepare your abstract in Microsoft Word or a plain text document
- Have the names, institutions, and email addresses of all co-authors readily available (include whatever information you are collecting in your Qualtrics here)
- The abstract submitter is listed as the first author and presenting author. The primary author cannot be changed after submission.
- Ensure that all authors who contributed to the work are included. Authors' names should be entered as they would appear in the published abstract

F. Winners and Prizes

Winners will be announced at the closing of the One Health Day Event 2024.

Monetary awards for poster presentations top prizes.