How to Submit the Application

This manual is intended to explain how to apply and travel abroad with one of IGH study abroad programs.

Click the following link and login. Search your program.  https://msueducationabroad.via-trm.com/authV2/welcome

**Step 1**
Click APPLY NOW.

**Step 2**
Read the following *Are you eligible to apply?* before you proceed the application. If you are not, you will not be able to apply for this program.

**Step 3**
On *When would you like to go?*, click the down-arrow button and choose your willing date to attend the program.
Step 4
CHECK the following check box and click NEXT.

Step 5
If you are a MSU student, your TRAVELER INFORMATION, CONTACT INFORMATION, ACADEMIC INFORMATION will be pulled from MSU’s Student Information System (SIS). If you notice incorrect data, you must correct it with the Office of the Registrar (reg@msu.edu). It takes 24 hours for our system to update once changes are made with the Registrar.
Step 6
Fill out CITIZENSHIP AND PASSPORT INFORMATION.

Step 7
Check all that apply to you in STUDENT INFORMATION and FINANCIAL AID.
Step 8
Fill out the information in INTERNATIONAL GLOBAL HEALTH PROGRAM SPECIFIC INFORMATION.
If you are a graduate student, select your college.
If you are an undergraduate, select UNDERGRADUATE.

Step 9
Upload PROOF OF IMMUNIZATIONS.
Click MAKE A PAYMENT to pay the fee. If you are COM Students, you DO NOT need to pay.
Step 10
Fill out the following information if you are COLLEGE OF MEDICINE STUDENTS.

*Campus
What Campus are you assigned to?

*If you selected "Base Hospital" in the previous question...
Please specify the base hospital you are assigned.
Enter Answer Here

*Iomo Membership
Are you a current member of IOMO?

NO

Step 11
Fill out the following ESSAY PROMPT. It is required for all applicants.

Fill out the following INTERNATIONAL EXPERIENCE and LEADERSHIP EXPERIENCE. It is required for COM Students.

SHORT ANSWERS AND ESSAY

*Essay Prompt (Required for all applicants)
Please answer both questions in your essay.
- Why would you like to be chosen for this particular International Global Health program?
- Why do you believe you are a good candidate for this program?
Enter Answer Here

*International Experience (Required for COM Students Only)
Please list and explain your international experience.
Enter Answer Here

*Leadership Experience (Required for COM Students Only)
Please list and explain your leadership experience.
Enter Answer Here
**EDUCATION ABROAD AGREEMENTS**

Please submit thoughtfully and well thought out statements. It may be the deciding factor in your acceptance into the Education Abroad program.

**COM/CHM STUDENT AGREEMENT**

I fully agree to abide by the principles listed here. I will comply with the following:

- I will not be late to the learning process or be disrespectful to any instructor.
- I will not engage in any political discussion demonstrations in the host country.
- I will not engage in any type of illicit drug use.
- I will not drink alcohol in excess (under age 21 I will not drink alcohol at all).
- I will adhere to college protocols on student conduct consistent with the USD Student Handbook.
- I will uphold the dignity of the healthcare profession.
- I will respect the cultural standards of the host country.
- I will stay in touch with the CIU office in case of an emergency.
- I will stay at a group of three or more.
- I fully understand the risks involved in traveling and living in the host country.
- My immunizations for international travel are current and up to date.
- I will contact the CIU office (517-353-2426) immediately in the event of an emergency.

*Enter Signature*

**COM/CHM STUDENT INFORMED CONSENT AND RELEASE**

As a Michigan State University student, I assume the risks and consequences involved with my participation in this international course. I have been informed of the possible dangers that may result from my participation in this elective, those typically associated with travel to a third world country including disease, crime, natural disasters, etc.

I recognize that the above list may not be complete and that a fuller exploration of the possible consequences is available upon my request. However, I do not wish for further explanation.

I accept the responsibility and agree to fully comply with all safety regulations and practices, and I will consult my program leader for advice in circumstances where safe practice is in doubt.

I hereby release the College of Osteopathic Medicine, Michigan State University, its Board of Trustees, staff, faculty, volunteers, and students from any liability that may result from my participation in this elective. I acknowledge and accept the risks involved in international travel.

I also acknowledge that upon my return to the U.S., I will have one week to submit a two-page report of my experiences that will be part of my grade, if that is a requirement of my course.

I have read and fully understand this document. All blank spaces were filled prior to my signing this document.

*Enter Signature*

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**Step 12**

In EDUCATION ABROAD AGREEMENTS, please read through and put your name in ENTER SIGNATURE.

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**Step 13**

Submit the application by clicking the button SUBMIT on right bottom.
Step 14

After completing the form, go to PROFILE.

Click FORMS and START the “not started” forms.

There are deadlines for the form, please complete the form before ahead.